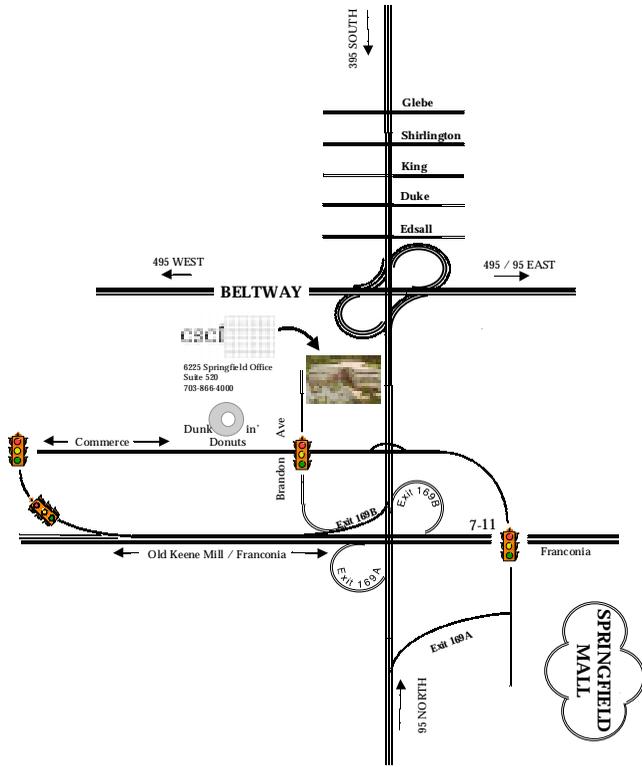


Directions to CSCI



Follow 395 S/495 S to 95 S towards Richmond. Take the Old Keene Mill, Springfield EXIT 169B. This exit will be the far right hand lane. Follow signs that say "Brandon Avenue". (Exit ramp puts you on Brandon Ave.) Follow Brandon Ave. to the traffic light. Dunkin Donuts will be on your left. Proceed through the traffic light, and the large brick office building to your right will be CSCI. The CSCI sign is on the top floor of the building and Navy Federal Credit Union is on the bottom floor of the same building. The address is 6225 Brandon Ave., Springfield.

THE FRANCONIA-SPRINGFIELD METRORAIL

The Franconia-Springfield Metrorail station is located just east of Interstate 95 at Franconia-Springfield Parkway and Frontier Drive just south of the Capital Beltway. Traveling north on I-95, use the Springfield Drive exit (169) to Frontier Drive, then turn right to the station. There are 3,856 parking spaces in a covered garage that can be used daily. The parking rate is \$2.25 per day. You can also obtain a prepaid monthly parking permit for \$45 or a Guaranteed Parking Permit for \$55. Call (301) 913-9695 between 9 a.m. and 4 p.m., Monday through Friday to learn more.

The Franconia-Springfield Metro Station also offers overflow parking spaces on the 6th floor of the Macy's parking deck at Springfield Mall. A shuttle runs between the two locations from 8 a.m. - 11 a.m. and 3:30 - 8:00 p.m. Monday through Friday. Shuttle stops are identified with a Metrobus sign. Parking is free.

The station is served by Metrobus routes 18r and 18s and Fairfax Connector routes 109, 111, 202, 204, 301, 303, 304, 305, 311 and 401. The station is also served by Virginia Railway Express and PRTC buses. If you want to know more about where you can catch one of these buses, pick up a schedule at the Franconia-Springfield station.

Trains leave the Franconia-Springfield station every six minutes during rush hours. Travel time on the Blue Line to Farragut West (17th/18th & Eye, NW) is just 33 minutes and the fare during peak periods is \$3.05. It drops to \$2.10 during off-peak periods.

◆ CSCI

6225 Brandon Avenue
Suite 520
Springfield, Virginia 22150-2519



WELCOME TO CSCI

GENERAL INFORMATION

703-866-4000
703-866-4001 fax
www.csci-va.com

HOURS OF OPERATION ARE 7:30 AM - 7:00 PM

CSCI CONFERENCE FACILITIES

CSCI has 3 conference areas with maximum seating capacity for 25, 50, and 100 (conference center).

When attending a meeting at CSCI, all visitors will register in Suite 520 and receive a badge.

The Conference Center is equipped with:

- Track projection dual screen
- 4 side video monitors
- Wireless microphone for the speaker
- Podium video connection for a laptop computer
- Voice assisted audio system
- Powered tables w/network connections**
(unclassified only) / separate microphones
- Digital camera for projection of viewgraphs and hard copies
- 3 machines supporting PC, HP, MACs, SGI, SUN platforms in the rear of the room for video display
- VHS/DVD; AMX switch for speaker to switch between media
- Wireless mouse/ laser pointers

** for internet connections, ethernet cards w/10-base T capability required

FACILITIES

PARKING

You may park in any unmarked space in front of the building or on the side where the Navy Federal Credit Union is located. Do not park in the parking reserved for the Navy Federal Credit Union.

SMOKING

Smoking is not permitted in the building. Smoking is permitted around the back of the building. Exit the elevators to your left, go through the double doors, and exit the back door to the loading platform. You will see the Federal Express Drop Box.

RESTROOMS

Restroom facilities are on either side of the elevator on each floor. Key entry is required. The keys are available at the reception desk.

REFRESHMENTS

Coffee/Hot Chocolate/Tea/Water area available in the break area and/or the kitchen. A deli is located on the first floor directly off the elevators.

CONFERENCE EQUIPMENT AND OFFICE SUPPLIES

If you will need any clerical or reproduction services or office supplies, such as: pens, pencils, paper, overhead projectors, proxima, and/or VCR and television, please notify the host of the meeting.

BUILDING EMERGENCIES

In case of an emergency, please dial 'intercom' 0. The receptionist will then contact the proper authorities.

TELEPHONE USE

INCOMING CALLS

Unless specified or in case of an emergency, incoming phone calls will be directed to the receptionist, a message will be taken and directed to the host of the meeting. He/she will then hand out the messages accordingly.

OUTGOING CALLS

Before the meeting begins, the host will provide the project code of the meeting and his/her dialing code.

When making long distance calls, press the # button then the [3-digit project code] + [3-digit host dialing code].

The use of cellular phones are not allowed during a classified meeting. We prefer they are not used during any meeting, unless it is an emergency.

NEARBY RESTAURANTS, BANKS, AND HOTELS

Restaurants

- Chili's (Springfield Plaza)
- Deli (1st Floor of CSCI building)
- Giant Food (Springfield Plaza)
- Mike's American Grill (Backlick Road)
- McDonald's (Backlick Road)

Banks

- Crestar (Commerce Street)
- Bank of America (Commerce Street)
- Navy Federal Credit Union (1st Floor CSCI Building)

Hotels

- Comfort Inn (Commerce Street) 703- 922-9000
- Days Inn (Commerce Street) 703- 922-6100
- Holiday Inn (Brandon Avenue) 703-644-5555
- Springfield Hilton (Loisdale Road) 703- 971-8900